

AIB PORTRAIT PRIZE 2025 – FREQUENTLY ASKED QUESTIONS

ENTRY REQUIREMENTS

How many entries can I submit?

Entry is limited to one portrait per artist.

Can I submit a portrait I created a few years ago?

The portrait must have been started after 4 July 2022 and completed by 4 July 2025.

Can I resubmit a portrait I entered last year?

Yes, as long as:

- It was completed within the required dates (4 July 2022 - 4 July 2025).
- It was not shortlisted in previous years for the Zurich Portrait Prize or AIB Portrait Prize competitions at the National Gallery of Ireland (the Gallery).

If my portrait has won another award, can I enter it?

Yes.

Are there any size restrictions?

- The portrait must be a size and medium that allows it to be displayed in the Gallery.
- The Gallery reserves the right to exclude works that cannot be reasonably displayed due to their size or medium.
- Unframed dimensions must be provided in the entry form.
- If framed, framed dimensions must also be included.

What does 'display-ready' mean?

- Your portrait must be finished and ready for display without amendments.
- If a frame is required, all framing must be completed before delivery to the Gallery.
- 2D artworks:
 - Will be hung from wires.
 - Must accommodate a 15mm-wide hanging fixing.
- Any equipment that is specific and/or integral to the display of the artwork, such as screens, plinths, or display cases, will need to be provided by the artist.

Can I enter a self-portrait or a group portrait?

Yes.

Can I enter a portrait of my pet?

No. Portraits of animals will not be accepted.

Can I enter a portrait of a fictional or imaginary figure?

No. Portraits of fictional/ imaginary figures will not be accepted.

Can I enter a diptych or triptych?

Yes.

What media can I use?

Works in any media (including photography, video, sound, print, textiles, ceramics, sculpture etc) are acceptable.

The Gallery has the right to exclude artworks if the materials, substances, or media used are deemed to be unacceptable, that is, hazardous.

Is the sitter's consent required?

- Yes, the artist must have the consent of the sitter(s) (or, where relevant, the sitter's parent, guardian or estate) to submit the portrait and this consent must be marked in the entry form.
- If permission has not been granted, this will lead to disqualification. If shortlisted for the AIB Portrait Prize, you will be asked to provide proof of consent from the sitter in your portrait.

Can I submit a commissioned portrait?

Yes, provided that:

- It was started after 4 July 2022 and completed by 4 July 2025.
- It was not shortlisted in previous Zurich Portrait Prize or AIB Portrait Prize competitions at the Gallery.

I have worked with the Gallery before. Am I eligible to enter?

Yes, unless you are:

- Currently undertaking work for, or in collaboration with the Gallery.
- Scheduled to work for the Gallery on or before 4 July 2025.

ENTRY PROCESS

Where do I submit my entry?

Entries must be submitted via the **online submission system** (link available on the Gallery website).

What happens to my personal information?

All personal data will be securely held by the Gallery and Submit (our data processor).

Please see the Rules and Guidelines for further information on how we will use and process your personal data.

Can I submit my entry by post?

No.

How many digital photographs can I submit?

- 2D works (e.g., paintings, photographs): 1 JPEG.
- 3D works (e.g., sculptures): Up to 3 digital images.

What are the image requirements?

- Accepted image format: JPEG
- Resolution: 300 DPI
- File size: No larger than 3MB
- **Files sizes over 3MB will not be accepted.**

How do I submit a video portrait?

- Please upload your video file through the online submission system, using your name as the file title.
- Accepted video formats include: MP4, MOV, OGG, 3GP, QuickTime, M4V, and WMV.

How do I submit an audio/sound portrait?

- Please upload your audio file through the online submission system, using your name as the file title.
 - Accepted audio formats include: MP3, WAV, M4A, AAC, MPEG
-

COMPETITION TIMELINE

What is the submission deadline?

- 10PM (GMT), Friday 4 July 2025.
- Late entries will not be considered.

When does judging take place?

- Late July 2025.

How does the judging process work?

1. A panel of judges will view all the digital images/files of portraits successfully entered.
2. From these entries, the judges will draw up a longlist for a second round of adjudication.
3. From that longlist, they will select the final shortlist to go on display at the Gallery on 8 November 2025.
4. They will then choose the winning portrait and two highly commended portraits, having examined the artworks in situ in the Gallery.

When will I be notified if I am shortlisted?

- Early August 2025 via email.

Will I be notified if I am not shortlisted?

- Yes. All entrants will receive an email in early August 2025.
- The decisions of the judging panel are final and binding and no correspondence will be entered into in relation to such decisions. Feedback will not be available whether an artist is shortlisted or not.

If shortlisted, when do I deliver my artwork?

- All shortlisted portraits must be delivered by appointment between Thursday 21 – Friday 22 August 2025. These dates are subject to change.

When does the exhibition open?

- Saturday 8 November 2025 at the National Gallery of Ireland.
- The prize-giving ceremony will place on Tuesday 25 November 2025.
- All dates are subject to change.

When does the exhibition close?

- Sunday 15 March 2026 at the Gallery.
- The shortlisted works will travel to a partner venue(s) after this date.
- Shortlisted works must be available for the entire duration of the exhibition at the National Gallery of Ireland and that partner venue(s). Shortlisted works cannot be collected or reclaimed prior to the closure of all exhibitions.

SHORTLISTED ARTISTS – REQUIRED INFORMATION

If shortlisted, you will be asked to provide:

1. Artist statement
2. Confirmation of contact details
3. Confirmation of your town/locality and county (with permission or us to share this information with the media)
4. Artist biography
5. High-resolution image(s) of your artwork
6. Confirmation of your artwork's title and credit line
7. Confirmation of your artwork's framed and/or unframed dimensions
8. Display requirements (for mixed media, sculptures, etc.)
9. Confirmation of permission for the media to contact you for interview purposes
10. Social media handles (where relevant)
11. Permission to allow members of the public to photograph your artwork in the Gallery and any prospective partner exhibition venue(s) for non-commercial use. Tripods, monopods and flashlights will be prohibited at all times. Shortlisted artists will retain the right to refuse permission to this request.
12. Permission for a non-exclusive, sub-licensable, royalty-free, irrevocable licence for the Sponsor to reproduce and crop images of your artwork for their own publicity and digital purposes in connection with the Prize. Shortlisted artists will retain the right to refuse permission to this request.