

Freedom of Information Act 2014 Publication Scheme

Tab 1: Information about the Gallery

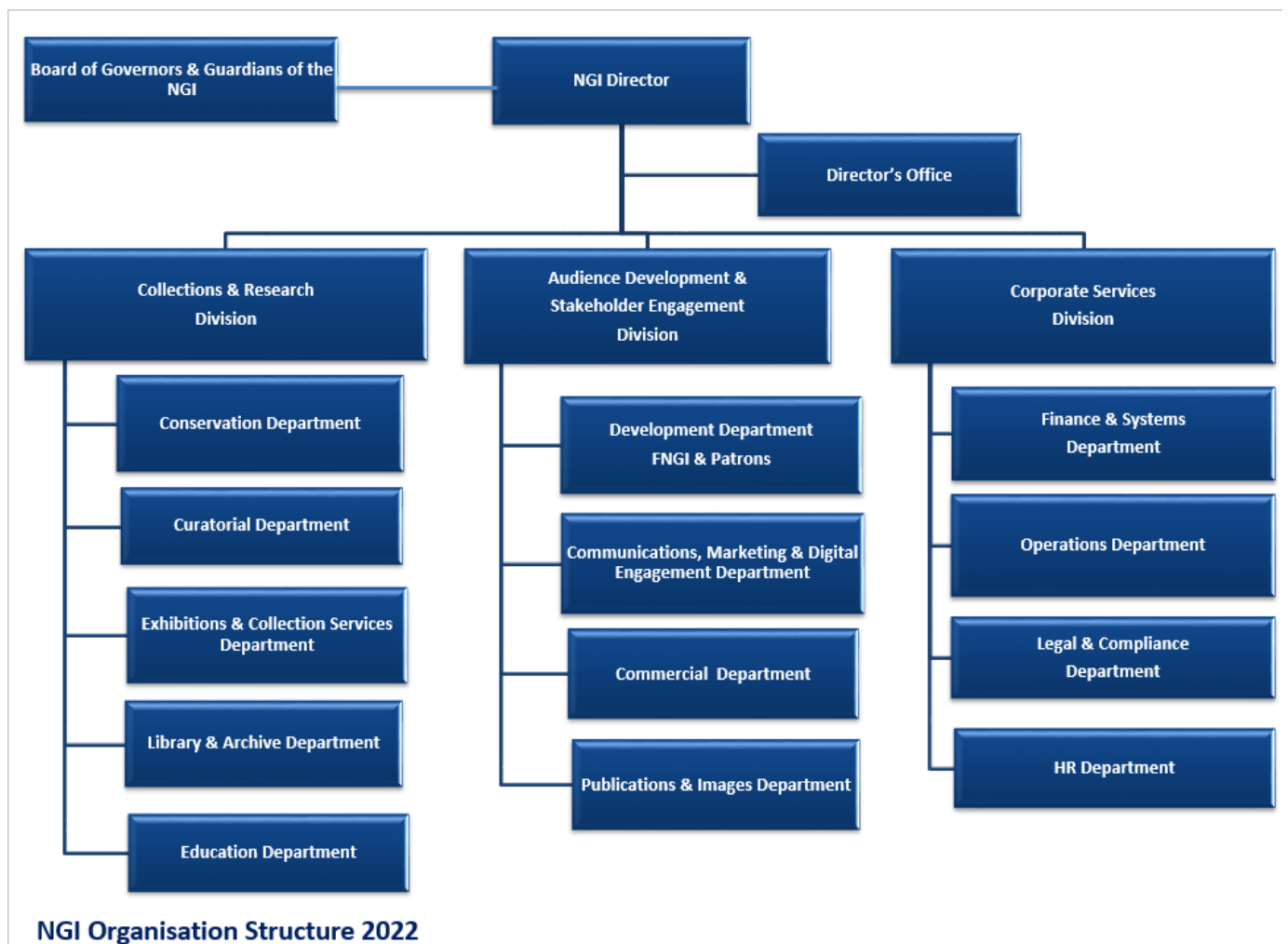
A. Establishment

The National Gallery of Ireland (the **Gallery**) is Ireland's major national cultural institution devoted to the collection and care of fine art. [Read about the Acts governing the Gallery.](#)

An autonomous National Cultural Institution, the Gallery operates under the aegis of the Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media. The mission of the Gallery is to care for, interpret, develop and showcase art in a way that makes the Gallery an exciting place to visit. The Gallery employs more than 170 staff and provides free access to the public 361 days a year.

B Roles, Responsibilities and Functions

The activities of the Gallery are provided by three key divisions: (a) Collections and Research, (b) Audience Development & Stakeholder Engagement and (c) Corporate Services. The Gallery's organisational structure is set out below:



Director & Director's Office

Under its statutes, the affairs of the Gallery are entrusted to the Board of Governors & Guardians (the **Board**). The Board is responsible for policy and oversight of the Gallery. The statutes provide for a post of a Director, who is appointed by the Board, and is responsible for the operation of the institution. Caroline Campbell is the current Director. The Director's Office acts as an administrative support to the Director (Tel: + 353 1 6633502; Email: directorsoffice@ngi.ie).

Collections and Research

This division is made up of the Conservation, Curatorial, Exhibitions & Collection Services, Library & Archives and Education departments. [Read more about Collections and Research including a brief summary of the role and responsibility of each of the Departments, together with contact details.](#)

Audience Development & Stakeholder Engagement

This division is made up of the Development; Friends of the National Gallery of Ireland and Patrons; Communications, Marketing & Digital Engagement; Commercial and Publications & Images. [Read more about Audience Development & Stakeholder Engagement including a brief summary of the role and responsibility of each of the Departments, together with contact details.](#)

Corporate Services

This division is made up of the Operations, Finance & Systems, Human Resources and Legal & Compliance departments. [Read more about Corporate Services including a brief summary of the role and responsibility of each of the Departments, together with contact details.](#)

C Classes of Records Held by the Gallery

The Gallery holds an extensive library and several archives, and an art collection that is comprised of over 16,000 paintings, drawings, sculptures and objets d'art, including masterpieces by many of the most celebrated figures in the history of western European art,

from the Middle Ages up to the mid-twentieth century. It also holds administrative records including letters, images, photos, legislation, minutes, reports and emails. [Read more on about Library and archives.](#)

D Governance Arrangements

Administration of the Gallery is vested in the Board. Board members' duties and obligations are wide-ranging and arise under statute, including the National Gallery of Ireland Acts, under the Gallery's Byelaws, the Code of Practice for the Governance of State Bodies (2016) (as amended), the Charities Governance Code and common law. [Click on this link to read the full Gallery Byelaws.](#) [Read here for the current members of the Board.](#) In 2017, the Gallery was accredited by National Standards Authority of Ireland (NSAI) under *SWiFT 3000:2010 – Certificate of Compliance with the Code of Practice for Corporate Governance in Ireland* and continues to maintain this accreditation. In 2022, the National Gallery of Ireland was awarded the Triple Lock Standard from the Charities Institute of Ireland (CII) and will continue to maintain this accreditation. This standard recognises charities who have achieved excellence in governance, financial reporting, transparency and ethical fundraising. [Read more about SWiFT 3000 and the Triple Lock Standard.](#)

E Corporate Plans and Strategies

[Read here for the Gallery's current Strategic Plan \(2019-2023\).](#)

F Annual Reports

[Click here for copies of the Gallery's annual reports from 2002 onwards.](#)

G Organisation and Pay/Grading Structures

The organisational structure of the Gallery is set out in section B above. The core activities of each of its key divisions are:

Collections and Research	Audience Development & Stakeholder Engagement	Corporate Services
<ul style="list-style-type: none"> • To safeguard the collection for the future and expand it with key acquisitions • To broaden our reach - sharing the collection with the widest possible audience • To progress and enhance research on and documentation and cataloguing of the collection • To deliver an exciting, diverse and high quality exhibition programme. • To increase collaborations with other museums, galleries, universities and colleges in Ireland and abroad. 	<ul style="list-style-type: none"> • To increase awareness of the Gallery and reach the widest possible audience through multiple channels including media relations, marketing, advertising and digital. • To promote meaningful engagement with the Gallery's stakeholders across the public and private sectors. • To listen to our audience and enable them to engage with the Gallery in a wide range of ways. • To implement an ambitious commercial and retail strategy for the Gallery. • To develop an integrated approach to 	<ul style="list-style-type: none"> • To develop the Gallery complex into a world-class gallery, maintaining a safe environment for staff, visitors, volunteers and the collection. • To provide an engaging onsite experience for visitors to the Gallery. • To oversee the financial business model that supports informed strategic decision-making and provide timely reporting based on robust data and analytics. • To promote meaningful engagement with our key funders in Government Departments and comply with the annual Performance Delivery Agreement. • To ensure that the Gallery fulfils all its legislative obligations and complies with the Code of Practice for the Governance of

Collections and Research	Audience Development & Stakeholder Engagement	Corporate Services
<ul style="list-style-type: none"> To further embed DEAI and actively encourage young people to engage with the collection via the Apollo project. To develop and invest in long-term relationships with community partners. 	<p>philanthropy, fundraising campaigns and major capital campaigns for the Gallery.</p> <ul style="list-style-type: none"> To set in place relationships and infrastructure to support 1m visitors annually. 	<p>State Bodies and the Charities Governance Code.</p> <ul style="list-style-type: none"> To provide a positive, supportive and inclusive work environment for staff. To deliver all support services, based on specialised knowledge, best practice and efficient IT infrastructure to staff.

The Gallery organisational structure is aligned to the civil service grade and pay scales. These include:

- Professional Grades and Pay Scales – Director/ Principal / Assistant Principal / Assistant Principal Higher/ Higher Executive Officer / Higher Executive Officer Higher /Executive Officer/ Clerical Officer
- Technical / Engineering Grade and Pay Scales - Assistant Keeper (I, II), Library Assistant Class II, Photographer, Senior Photographer
- State Industrial Pay Scales.

The relevant pay scales are sourced from the Department of Public Expenditure, National Development Plan Delivery and Reform and all employees comply with directives outlined in relevant circulars or pay agreements.

The table below outlines the grading of staff within each core activity at the Gallery¹.

Core Department	Professional and Technical Civil Service grade / Pay scales
Director's Office	Professional grade and pay scales
Collections and Research	Professional, Technical grades and State Industrial and pay scales
Audience Development and Stakeholder Engagement	Professional grade and pay scales
Corporate Services	Professional grade and pay scales State Industrial pay scales

H Location and Contact Details

The Gallery is located at Merrion Square West, Dublin 2. The address for correspondence is 89 Merrion Square West, Dublin 2. The main contact points and addresses for each of the Gallery's organisational divisions and departments can be found above (see "Organisational Structure").

- [Read here for further details on Freedom of Information.](#)
- [Read further information on the Press & Communications Office who are responsible for the provision of information to the media and to the public.](#)

For general enquiries, please contact info@ngi.ie.

I Links to Other Bodies under the Gallery's Remit

Friends of the National Gallery of Ireland also falls under the Gallery's remit.

The Gallery also operates two other separate legal entities, International Friends of the National Gallery of Ireland (UK-registered) and American Friends of the National Gallery of Ireland (US-registered).

¹ This table provides a general overview of the grading and pay scales in the Gallery as publication of specific details could lead to identification of individual staff members' pay.

- [Read more about Friends of the National Gallery of Ireland.](#)
- [Read more about International Friends of the National Gallery of Ireland](#)
- [Read more about the American Friends of the National Gallery of Ireland \(US-registered\)](#)

J Details of Service Level Agreements

In line with the requirements of the Code of Practice, there is a Performance Delivery Agreement and Oversight Agreement in place between the Gallery and the Department of Media, Tourism, Arts, Culture, Sport and the Gaeltacht that is renewed on an annual basis.

K Customer Charters

[Read here about the Gallery's Customer Charter.](#)

L Codes of Practice or Guidelines

[Read more about the Gallery's other policies in place.](#) The Gallery is also subject to the Code of Practice for the Governance of State Bodies and the Charities Governance Code. [Read more about the Code of Practice for the Governance of State Bodies.](#)

Tab 2 - Services Provided to the Public

A Public Services on Offer

The Gallery offers a wide range of services to the public, including a busy programme of events, tours, art library, Gallery café, shop, venue hire, and facilities for visitors with disabilities.

- [Read more on the upcoming tours and events planned in the Gallery](#)
- [Read more about our Art Library](#)
- [Read more about the Gallery's Café](#)
- [Find items in our shop](#)
- [Read more about hiring the Gallery as a venue](#)
- [Read more about facilities available for visitors with disabilities](#)

The Gallery has been delegated authority by the The Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media to process export licences for paintings and works on paper executed entirely by hand under the National Cultural Institutions Act, 1997. [The contact details for queries on export licences and precedents of the relevant application forms can be found by clicking on this link.](#)

In relation to Freedom of Information requests for records relating to export licence applications, the Gallery's approach is to release only the export licence application number and the date on which the export licence is granted on the basis that all other information contained in such records is exempt from disclosure on the basis that it is (i) information obtained in confidence, (ii) commercially sensitive and/or (iii) personal information. The application of such exemptions is considered on a case-by-case basis. However, it is of significance that the Information Commissioner has previously found strongly in the Gallery's favour in relation to its decision to refuse access to exempt information contained in records pertaining to export licences sought under FOI.

Lists of decisions, which set out at length the reasons and justifications for such refusals are found below:

- [Read the Office of Information Commissioner's decision on FOI Case between the Gallery and The Sunday Times](#)
- [Read the Office of Information Commissioner's decision on FOI Case between the Gallery and Mr. X](#)

In light of these decisions, Freedom of Information requests for records pertaining to export licences will likely be treated by the Gallery in a similar manner to the requests under scrutiny in those decisions.

B Access to Services

Details of how public services can be accessed are available at the links set out in section A.

- [Read more on the upcoming tours and events planned in the Gallery](#)
- [Read here on how to register for the Gallery Newsletter.](#)

C Cost of Services

The vast majority of services offered by the Gallery are free. Some temporary exhibitions and workshops may incur a small fee. Fees are also applicable for the following:

- Venue hire. [Read more for more information on hiring the Gallery as a venue.](#)
- Items purchased in the Gallery shop. [Click on this link to access our online shop.](#)
- Items purchased in the Café. [Read more on our Café.](#)
- Images purchased on the Gallery's e-commerce website where charges will vary depending on the service offered. [Read here for further information on the purchasing of images.](#)

D Administration of Services

See above under *"Public Services on Offer"*.

E Review or Appeal Rights for Services

The Gallery aims to provide the services it offers in compliance with its Customer Charter and the five specific pledges set out therein. If a member of the public wishes to leave feedback in respect of any service offered by the Gallery, it can do so in line with the Gallery's Customer Charter and the Customer Action Plan. Feedback is defined as information about reactions to a visitor's experience of the Gallery or relating to our services which is used as a basis for improvement and to understand our audience's response and engagement. [Read more on the Gallery's feedback process.](#)

We regard complaints as an expression of dissatisfaction about our action or lack of action or about the standard of service provided by us or on our behalf at the Gallery. Complaints are treated differently to feedback and are dealt with under our Complaints and Appeals Procedure. [Read more on the Gallery's Complaints and Appeals Procedure.](#)

F Research Projects Undertaken in Respect of Services

See the [Library & Archives section](#) of the website for further information on research services.

Tab 3 - Decision Making Process for Major Policy Proposals

A Major Policy Proposals/Public Consultation Exercises

The Gallery made no submissions to any Major Policy Proposals or Public Consultations in 2022.

B Background Information relating to Major Policy Proposals and Decisions

The Gallery will consider on a case-by-case basis whether it will make submissions in relation to major policy proposals or as part of public consultation exercises. Where the proposal or consultation relates to an area of significance for the Gallery, the Gallery will contribute as it sees fit, with input from its Board. An example of this is the Gallery's submission on *Culture 2025*, which was made in response to a consultation document published by the Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media. [Further information on the National Cultural Policy Framework to 2025 can be found by clicking on this link.](#)

The aims and objectives set out in the Gallery's current Strategic Plan will also be taken into account by it when considering whether to participate in major policy proposals or public consultation exercises.

C Reports on the Operation of Public Services by the Gallery

[Click here for copies of the Gallery's annual reports from 2002 onwards.](#)

D Expenditure Reviews/Policy Assessments

An Economic Assessment Report by Indecon in respect of Phase 4 of the Master Development Plan was commissioned by the Gallery in 2017. Under the 2019 Public Spending Code a

Strategic Assessment Report for Phase 4 of MDP was submitted to the Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media in December 2021.

Tab 4 - Financial Information

A Financial Statements

[Click here for copies of the Gallery's annual reports from 2002 onwards, which include audited financial statements.](#)

B Plans for Major Capital Expenditure

Future plans for the Gallery will focus on completion of Phase 4 of the Master Development Plan (MDP). This will bring improvements to the public route between Merrion Square and Clare Street; full integration of technologies across all wings; new conservation studios; new facilities for Ireland's largest art library and archive; and a dedicated education space. The Gallery welcomed a commitment by the Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media, as outlined in their Project Ireland Investing in our Culture, Language & Heritage 2018-2027 document, to support Phase 4 of the MDP, with an anticipated €54 million investment. [Read more on Project Ireland Investing in our Culture, Language & Heritage 2018-2027.](#)

C Payments or Purchase Orders for Goods and Services

[Click on this link for details of payments or purchase orders for goods and services of more than €20,000, which are provided on a quarterly basis.](#)

D Governance Board Member Remuneration

Members of the Board do not receive remuneration for their service on the Board. Vouched travel and subsistence expenses are reimbursed to Board members. Cumulative expenses reimbursed to the Board during 2021 totalled €154.00.

E Funding/Sponsorship of Non-Public Bodies

N/A.

Tab 5 - Procurement

A Procurement Policies

The Gallery has a comprehensive Procurement Framework and an annual Corporate Procurement Plan in place. The Procurement Plan is due to be updated in 2023. The Procurement Department ensures compliance with Government & EU guidelines and Directives on Public Procurement, and provides guidance on tendering processes within the Gallery.

Tel: + 353 1 661 5133 | Email: procurement@ngi.ie

B Current Tender Competitions on eTenders website

Details of current tender competitions over €10,000 for ICT and €25,000 for all other competitions are available on the eTenders website. [Read more on the tender competitions.](#)

C Public Contracts Awarded

Details, in tabular form, of public contracts awarded for values over €10,000 for ICT and €25,000 for all other contracts (exclusive of VAT) are provided on a quarterly basis. [Read more on our public contracts awarded.](#) These include details of:

- Whether this is an award for a single contract or an award from a framework
- Name of winning contractor and legal address
- Value of the contract (exclusive of VAT)
- Type of Contract (works, supplies, services)
- Contract Award Date
- Duration of contract in months
- Brief description of contract.

Tab 6 - FOI Disclosure Log and Other Information to be Published Routinely

A FOI Disclosure Log

The disclosure log below is published annually giving details of non-personal, valid requests received by the Gallery, including, in respect of each request:

- Date of request
- Category of requester
- Description of the request (categories of records sought)
- Decision made: whether it was granted in whole or in part, or refused
- Date of release.

2022

Reference: FOI 1001 2022

Date of Request: 5 January 2022

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 2 February 2022

Description of Request (Categories of Records Sought):

A datadump, spreadsheet, record of all purchases greater than €10,000 made by the NGI during 2021.

Reference: FOI 1002 2022

Date of Request: 17 January 2022

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 14 February 2022

Description of Request (Categories of Records Sought):

Details of all Art, paintings, artifacts and the like, purchased and/or acquired by the National Gallery of Ireland during the years 2020 and 2021, to include details of the amount paid and the recipients of the payments.

Reference: FOI 1003 2022

Date of Request: 1 February 2022

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 1 March 2022

Description of Request (Categories of Records Sought):

A database/spreadsheet/log of all complaints received by the NGI in 2021, including the general nature of the complaint, the month in which it was made, and the outcome of that complaint.

Copies of all complaints made to the NGI for the most recent quarter available e.g. Quarter 4 of 2021

Reference: FOI 1004 2022

Date of Request: 21 February 2022

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 23 March 2022

Description of Request (Categories of Records Sought):

Copies of minutes from the board of the NGI from April 2021 to date.

Reference: FOI 1005 2022

Date of Request: 23 February 2022

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 25 March 2022

Description of Request (Categories of Records Sought):

Copies of the minutes of the NGI board's meetings for the years 2020 and 2021.

Reference: FOI 1006 2022

Date of Request: 21 March 2022

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 4 May 2022

Description of Request (Categories of Records Sought):

In relation to the Gallery Café, records relating to site visits, briefing/reports on the market consultation process and any correspondence on purpose of consultation process and the basis on which participants were invited to participate.

Reference: FOI 1007 2022

Date of Request: 21 March 2022

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 4 May 2022

Description of Request (Categories of Records Sought):

In relation to the Gallery Café, copies of Tenders responses submitted, correspondence between tender applicants and the Gallery while the tender process was open (clarifications) and the evaluation and scoring of the tenders submitted.

Reference: FOI 1008 2022

Date of Request: 7 March 2022

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 6 April 2022

Description of Request (Categories of Records Sought):

- Formal communications from the Director/Executive Leadership Team to all staff from 3 February 2022 onwards as regards the decision by the NGI to award a contract to the operator Aramark
 - Records held by Director's Office from 3 February 2022 onwards as regards the response to the reaction to the decision by the NGI to award a contract to the operator Aramark (excluding records relating to the tender or award of the contract and draft correspondence/documents)
 - Complaints received from 3 February 2022 onwards as regards the decision by the NGI to award a contract to the operator Aramark
 - Records of Board meetings or briefings from 3 February 2022 onwards as regards the decision by the NGI to award a contract to the operator Aramark.
-

Reference: FOI 1009 2022

Date of Request: 16 March 2022

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 14 April 2022

Description of Request (Categories of Records Sought):

All complaints/representations made by members of the public regarding the awarding of a contract for catering services to Aramark at the National Gallery of Ireland dated between 1 February and 15 March 2022.

Reference: FOI 1010 2022

Date of Request: 23 March 2022

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 21 April 2022

Description of Request (Categories of Records Sought):

Copies of all formal correspondence (internal and external) received (i) addressed to the Director and/or the Board expressing opposition to the NGI's awarding of the cafe and catering tender to Aramark and all replies to same and (ii) all complaints received expressing opposition to the NGI's awarding of the cafe and catering tender to Aramark and all replies to same.

Reference: FOI 1011 2022

Date of Request: 22 March 2022

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 21 April 2022

Description of Request (Categories of Records Sought):

Copies of minutes of meetings or briefing notes prepared by NGI in response to opposition expressed internally and externally to the awarding of the cafe/catering tender to Aramark.

Reference: FOI 1012 2022

Date of Request: 27 April 2022

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 26 May 2022

Description of Request (Categories of Records Sought):

Correspondence (sent and received) between director Sean Rainbird and the chair of the National Gallery board, or other board members, on the topic of a catering contract being awarded to Aramark/Campbell Catering, between 15th February and 27th April 2022.

Reference: FOI 1013 2022

Date of Request: 27 April 2022

Category of Requester: Non-personal

Decision: Granted in full

Date of Release: 26 May 2022

Description of Request (Categories of Records Sought):

A breakdown in the amount paid/claimed in international travel expenses by the NGI director Sean Rainbird each year, per year, broken down for the figure each year from 2012 to 2021.

Reference: FOI 1014 2022

Date of Request: 27 April 2022

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 26 May 2022

Description of Request (Categories of Records Sought):

Copies of minutes of all board meetings between 1st October 2021 and 25th April 2022.

Reference: FOI 1015 2022

Date of Request: 4 May 2022

Category of Requester: Non-personal

Decision: Granted in full

Date of Release: 1 June 2022

Description of Request (Categories of Records Sought):

A spreadsheet/database detailing the costs of overseas travel by the director and the senior management team in the calendar year 2021.

Reference: FOI 1016 2022

Date of Request: 20 June 2022

Category of Requester: Non-personal

Decision: Request transferred to OPW

Date of Release: 21 June 2022

Description of Request (Categories of Records Sought):

Copies of records related the CCTV camera equipment in the Gallery.

Reference: FOI 1017 2022

Date of Request: 5 July 2022

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 3 August 2022

Description of Request (Categories of Records Sought):

Copies of external board evaluations of the board of the National Gallery of Ireland since 2018.

Reference: FOI 1018 2022

Date of Request: 22 October 2022

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 22 November 2022

Description of Request (Categories of Records Sought):

Copies of minutes of any board meetings that took place between January 2022 and October 22nd, 2022.

Reference: FOI 1019 2022

Date of Request: 1 November 2022

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 29 November 2022

Description of Request (Categories of Records Sought):

Copies of any records held by the CEO relating or referring to a recent series of "attacks" on art as part of climate change protests and copies of any advisories, guidance, or other such updates issued to staff of the NGI with regard to this recent spate of protests involving artworks.

Reference: FOI 1020 2022

Date of Request: 30 November 2022

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 22 December 2022

Description of Request (Categories of Records Sought):

Copies of any briefing (or briefing like material) prepared for Caroline Campbell on her taking up a post as director of NGI.

Reference: FOI 1021 2022

Date of Request: 9 December 2022

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 8 February 2023

Description of Request (Categories of Records Sought):

Information related to the Gallery's print equipment (multi-functional devices).

2021

Reference: FOI 1001 2021

Date of Request: 12 January 2021

Category of Requester: Non-personal

Decision: Granted in full

Date of Release: 9 February 2021

Description of Request (Categories of Records Sought):

1. Copies of inspection reports, service reports, and all other documentation including invoices provided by pest control companies in respect of services supplied to the National Gallery of Ireland during each of the years 2019 and 2020
 2. The total amount paid to pest control companies and contractors for goods and services supplied to the NGI during each of the years 2019 and 2020
-

Reference: FOI 1002 2021

Date of Request: 6 February 2021

Category of Requester: N/A

Decision: N/A

Date of Release: N/A

Description of Request (Categories of Records Sought):

Invalid request

Reference: FOI 1003 2021

Date of Request: 31 May 2021

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 29 June 2021

Description of Request (Categories of Records Sought):

Copy of all internal audits completed in 2020 and to date in 2021.

Reference: FOI 1004 2021

Date of Request: 15 June 2021

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 13 July 2021

Description of Request (Categories of Records Sought):

Copy of our contracts register containing any technology used/or and outsourcing contracts for HR, Payroll, L&D, Finance and Procurement.

Reference: FOI 1005 2021

Date of Request: 21 June 2021

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 19 July 2021

Description of Request (Categories of Records Sought):

Correspondence between the Gallery and Winning Moves UK regarding the Dublin edition of the Monopoly board game, and the inclusion of the Gallery as a square on the board as well as records pertaining to the payment of money to Winning Moves UK or Hasbro.

Reference: FOI 1006 2021

Date of Request: 3 July 2021

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 3 August 2021

Description of Request (Categories of Records Sought):

Copies of minutes of board meetings held between July 2020 and to date in 2021.

Reference: FOI 1007 2021

Date of Request: 3 July 2021

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 3 August 2021

Description of Request (Categories of Records Sought):

Internal records related to the decision to charge for entry to the New Perspectives exhibition.

Reference: FOI 1008 2021

Date of Request: 6 July 2021

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 4 August 2021

Description of Request (Categories of Records Sought):

Board meeting minutes since January 1, 2021 (remotely or otherwise) along with any records presented to board members on the charging of admission to exhibitions featuring the NGI's permanent collection.

Reference: FOI 1009 2021

Date of Request: 12 July 2021

Category of Requester: Non-personal

Decision: refused in full on Administrative Grounds

Date of Release: 10 August 2021

Description of Request (Categories of Records Sought):

The number of difference categories of membership that the National Gallery of Ireland sold in the years of 2018, 2019, 2020 and to-date in 2021 in tabular form

Reference: FOI 1010 2021

Date of Request: 3 August 2021

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 31 August 2021

Description of Request (Categories of Records Sought):

A copy of the valuation, business case, sanction, approval or other records related to the purchase of the painting Bachelor's Walk, In Memory.

Reference: FOI 1012 2021

Date of Request: 2 September 2021

Category of Requester: Non-personal

Decision: Refused in full as no records existed

Date of Release: 30 September 2021

Description of Request (Categories of Records Sought):

All correspondence between the NGI and DPC with regard to the following issue as discussed in [this article](#) and the DPIA associated with NGI tracking of visitors.

Reference: FOI 1013 2021

Date of Request: 17 November 2021

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 15 December 2021

Description of Request (Categories of Records Sought):

Records confirming the location of billboards and/or on-street advertising used by the Gallery between 2018 and 2021.

Reference: FOI 1014 2021

Date of Request: 30 November 2021

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 29 December 2021

Description of Request (Categories of Records Sought):

Board minutes for the most recent six months for which they are available.

2020

Reference: FOI 1001 2020

Date of Request: 13 January 2020

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 11 February 2020

Description of Request (Categories of Records Sought):

Minutes of any Board and Management meetings that took place in 2019

Reference: FOI 1002 2020

Date of Request: 8 July 2020

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 4 August 2020

Description of Request (Categories of Records Sought):

Records of licensing images for use in films or TV since 2015

Reference: FOI 1003 2020

Date of Request: 17 July 2020

Category of Requester: Non-personal

Decision: Granted in full

Date of Release: 14 August 2020

Description of Request (Categories of Records Sought):

Minutes of Board Meetings for 2019 and 2020

Reference: FOI 1004 2020

Date of Request: 27 August 2020

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 24 September 2020

Description of Request (Categories of Records Sought):

Inventory of artworks owned by the National Gallery of Ireland, to include the name of the work, the artist, the most recent value if available, and the location of the work

Reference: FOI 1005 2020

Date of Request: 12 October 2020

Category of Requester: Non-personal

Decision: Refused in full on Administrative Grounds

Date of Release: 9 November 2020

Description of Request (Categories of Records Sought):

Copies of any correspondence between the Director of the National Gallery (or his office) with the OPW with regard to the purchase of properties at 91-93 Merrion Square, covering the period 1 Jan 2007 to 31 December 2010.

Reference: FOI 1006 2020

Date of Request: 18 December 2020

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 21 January 2021

Description of Request (Categories of Records Sought):

Copies of any correspondence between officials of the National Gallery and the OPW with regard to the purchase of properties at 91-93 Merrion Square and a building on a contiguous site at Clare Lane (at the back of 91-92 Merrion Square) upon which is located a four storey building with eight apartments. This request to cover the period 1 Jan 2007 to 31 December 2010.

2019

Reference: FOI 1001 2019

Date of Request: 18 June 2019

Category of Requester: Non-personal

Decision: Refused on grounds of Public Interest

Date of Release: 16 July 2019

Description of Request (Categories of Records Sought):

Correspondence relating to the closure of the Milltown and Dargan Wings of the Gallery.

Reference: FOI 1002 2019

Date of Request: 19 July 2019

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 7 August 2019

Description of Request (Categories of Records Sought):

Breakdown in gender of the Gallery's Collection; including breakdown of works on display and new acquisitions since 2017

Reference: FOI 1003 2019

Date of Request: 29 July 2019

Category of Requester: Non-personal

Decision: Refused on Administrative Grounds

Date of Release: 26 August 2019

Description of Request (Categories of Records Sought):

M Letters sent to the Gallery from other museums, galleries, governments or politicians requesting that items be sent back to country of origin between 1 January 2018 and 29 July 2019

Reference: FOI 1004 2019

Date of Request: 12 August 2019

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 8 September 2019

Description of Request (Categories of Records Sought):

1 copy of the economic report submitted by the Gallery to the government in support of its application for funding for the MDP

Reference: FOI 1005 2019

Date of Request: 20 September 2019

Category of Requester: Non-personal

Decision: Refused in full on Administrative Grounds

Date of Release: 17 October 2019

Description of Request (Categories of Records Sought):

All records relating to the collaboration agreements between the Gallery and Tropical Popical for the Vermeer Administrative exhibition in 2017 and for the June 2018-June 2019 period

Reference: FOI 1006 2019

Date of Request: 10 December 2019

Category of Requester: Personal

Decision: Refused in full on Administrative Grounds and Public Interest

Date of Release: 10 January 2020

Description of Request (Categories of Records Sought):

Not disclosed

2018

Reference: FOI 1001 2018

Date of Request: 22 February 2018

Category of Requester: Non-personal

Decision: Refused in part on administrative grounds/info in public domain

Date of Release: 23 March 2018

Description of Request (Categories of Records Sought):

1. amount of revenue generated through selling "each category of membership for NGI" for 2015 to date

2. amount of revenue generated from venue hire for 2015 to date

Reference: FOI 1002 2018

Date of Request: 8 May 2018

Category of Requester: Non-personal

Decision: Refused in part on administrative grounds/info in public domain

Date of Release: 5 June 2018

Description of Request (Categories of Records Sought):

Board-related expenses 2015 to date

Reference: FOI 1003 2018

Date of Request: 29 May 2018

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 27 June 2018

Description of Request (Categories of Records Sought):

Records regarding the loan of Black and Red on Red (1962) by Mark Rothko and all artworks on loan since January 1, 2014

Reference: FOI 1004 2018

Date of Request: 4 June 2018

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 3 July 2018

Description of Request (Categories of Records Sought):

Records regarding the tender on Marketing Services. [More information on the Marketing Services Tender.](#)

Reference: FOI 1005 2018

Date of Request: 11 June 2018

Category of Requester: Personal

Decision: Granted in part

Date of Release: 10 July 2018

Description of Request (Categories of Records Sought):

Not disclosed.

Reference: FOI 1006 2018

Date of Request: 26 June 2018

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 24 July 2018

Description of Request (Categories of Records Sought):

2018 Board minutes for year to date

Reference: FOI 1007 2018

Date of Request: 24 July 2018

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 22 August 2018

Description of Request (Categories of Records Sought):

Records regarding internal audits completed between 1 January 2017 and 24 July 2018.

Reference: FOI 1008 2018

Date of Request: 8 November 2018

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 6 December 2018

Description of Request (Categories of Records Sought):

Records of correspondence relating to the storage of artworks

Financial statements relating to storage of artworks

Reference: FOI 1009 2018

Date of Request: 30 November 2018

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 21 December 2018

Description of Request (Categories of Records Sought):

All minutes of meetings of the Board of Governors since the start of March 2017

All internal reports/minutes since the start of 2014 relating to choosing subjects for the National Portrait Collection

Reference: FOI 1010 2018

Date of Request: 20 December 2018

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 23 January 2019

Description of Request (Categories of Records Sought):

Copy of the 'Paper on Russborough House' as referred to in Board Minutes

2017

Reference: FOI 1001 2017

Date of Request: 3 January 2017

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 31 January 2017

Description of Request (Categories of Records Sought):

Records relating to the acquisition of the Orpen archive

Reference: FOI 1002 2017

Date of Request: 5 January 2017

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 2 February 2017

Description of Request (Categories of Records Sought):

Export licences (start of 2015 to end of 2016)

Reference: FOI 1003 2017

Date of Request: 13 January 2017

Category of Requester: Non-personal

Decision: Granted in full

Date of Release: 14 February 2017

Description of Request (Categories of Records Sought):

List of all complaints in 2016

Reference: FOI 1004 2017

Date of Request: 29 January 2017

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 27 February 2017

Description of Request (Categories of Records Sought):

Credit card statements for 2015 and 2016.

Reference: FOI 1005 2021

Date of Request: 29 January 2017

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 16 March 2017

Description of Request (Categories of Records Sought):

All invoices relating to the moving of art 2014-2016

Reference: FOI 1006 2017

Date of Request: 9 February 2017

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 9 March 2017

Description of Request (Categories of Records Sought):

Details of external legal practitioners paid for services carried out on behalf of the NGI in 2015 and 2016.

Reference: FOI 1007 2017

Date of Request: 16 February 2017

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 16 March 2017

Description of Request (Categories of Records Sought):

Board minutes (start of 2016 to date)

Reference: FOI 1008 2017

Date of Request: 18 April 2017

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 17 May 2017

Description of Request (Categories of Records Sought):

Number of staff who availed of counselling; number of sick leave days taken due to stress, anxiety, depression or workplace-related illnesses; number of internal harassment, bullying, or abuse complaints; number of staff members who resigned citing problems with other staff members as reason for departure (2011-2016)

Reference: FOI 1009 2017

Date of Request: 3 May 2017

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 1 June 2017

Description of Request (Categories of Records Sought):

List of insurance claims and list of paintings purchased (2012-2016)

Reference: FOI 1010 2017

Date of Request: 23 June 2017

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 17 July 2017

Description of Request (Categories of Records Sought):

All records relating to the filing of the post of Director (1 January 2017 to date)

Reference: FOI 1011 2017

Date of Request: 16 August 2017

Category of Requester: Non-personal

Decision: Refused on 13 September 2017- Granted in part following request for internal review on 19 September 2017

Date of Release: 9 October 2017

Description of Request (Categories of Records Sought):

Economic Impact Assessment report

Reference: FOI 1012 2017

Date of Request: 21 August 2017

Category of Requester: Non-personal

Decision: Refused

Date of Release: 18 September 2017

Description of Request (Categories of Records Sought):

All records relating to any offer to the National Gallery of Ireland by Sotheby's to acquire all or part of the collection of paintings in the "Yeats Family Collection"

Reference: FOI 1013 2017

Date of Request: 13 December 2017

Category of Requester: Personal

Decision: Withdrawn

Date of Release: N/A

Description of Request (Categories of Records Sought):

All correspondence with the Director regarding his contract/salary and detailed expenses claimed by the Director (2017 to date)

Reference: FOI 1014 2017

Date of Request: 19 December 2017

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 22 January 2018

Description of Request (Categories of Records Sought):

Board minutes (February 2017 to date)

2016

Reference: FOI 1001 2016

Date of Request: 18 January 2016

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 11 February 2016

Description of Request (Categories of Records Sought):

2015 board minutes

Reference: FOI 1002 2016

Date of Request: 11 April 2016

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 9 May 2016

Description of Request (Categories of Records Sought):

Export licences (start of 2015 to date)

Reference: FOI 1003 2016

Date of Request: 29 April 2016

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 27 May 2016

Description of Request (Categories of Records Sought):

Export licences (start of 2016 to date)

Reference: FOI 1004 2016

Date of Request: 8 July 2016

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 5 August 2016

Description of Request (Categories of Records Sought):

Export licences (1 July 2015 to date)

Reference: FOI 1005 2016

Date of Request: 8 July 2016

Category of Requester: Non-personal

Decision: Granted in full

Date of Release: 2 August 2016

Description of Request (Categories of Records Sought):

Details of payments for translation services (1 January 2013 - 31 December 2015)

Reference: FOI 1006 2016

Date of Request: 22 September 2016

Category of Requester: Non-personal

Decision: Refused on administrative grounds

Date of Release: 20 October 2016

Description of Request (Categories of Records Sought):

Correspondence between Director's Office and certain named individuals between 1 January 2010 and 1 January 2011 to date

Reference: FOI 1007 2016

Date of Request: 27 October 2016

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 25 November 2016

Description of Request (Categories of Records Sought):

Records re acquisition of paintings from Beit collection from 2015 to date

Reference: FOI 1008 2016

Date of Request: 8 November 2016

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 25 November 2016

Description of Request (Categories of Records Sought):

Records re donation of 'Head of a Bearded Man' by Peter Paul Rubens

Reference: FOI 1009 2016

Date of Request: 8 November 2016

Category of Requester: Non-personal

Decision: Granted in part

Date of Release: 25 November 2016

Description of Request (Categories of Records Sought):

Records re donation of 'A Village Kermesse near Antwerp' by David Teniers II

B Reports

[Click here for copies of the Gallery's annual reports from 2002 onwards.](#)

C Commercial Publications and Charges

Commercial publications are available in the Gallery Bookshop. The following publications were available as at 25 May 2023:

Title: Hughie O'Donoghue: Original Sins	Retail Price: €12.95
Title: Zurich Portrait Prize 2021	Retail Price: €9.95
Title: Jack B. Yeats: Painting & Memory Exhibition Companion Book	Retail Price: €18.00
Title: New Perspectives - Acquisitions 2011-2020 Companion Book	Retail Price: €22.50
Title: Picturing People Exhibition Companion Book	Retail Price: €13.05
Title: The Crowning Glory	Retail Price: €29.50
Title: Jules Breton Catalogue	Retail Price: €30.00
Title: Illustrated Catalogue of Drawings, Watercolours and Miniatures (hardback)	Retail Price: €20.00
Title: Illustrated Catalogue of Drawings, Watercolours and Miniatures (paperback)	Retail Price: €10.00
Title: Index of Exhibitions	Retail Price: €3.00
Title: German Paintings in the NGI	Retail Price: €10.50
Title: Illustrated Catalogue of Prints & Sculptures	Retail Price: €20.00
Title: Spanish Paintings in the NGI	Retail Price: €20.00
Title: Irish Watercolour & Drawings	Retail Price: €20.00

Title: Art In Transition	Retail Price €2.50
Title: Sir Denis Mahon Bequest	Retail Price €5.50
Title: Irish Paintings In the NGI	Retail Price €50.00
Title: Treasures to Hold NGI (paperback)	Retail Price €25.00
Title: Treasures to Hold NGI (hardback)	Retail Price €50.00
Title: NGI Exhibition Guide: Monet	Retail Price €10.00
Title: American Beauty	Retail Price €20.00
Title: Ducros	Retail Price €10.00
Title: Story of the NGI 1854-2004	Retail Price €49.95
Title: German Dream	Retail Price €25.00
Title: A Time And A Place	Retail Price €13.00
Title: Portrait Heads: Le Brocquy	Retail Price €10.00
Title: Drawing Studies: A Celebration	Retail Price €3.00
Title: Paintings From Poland	Retail Price €17.00
Title: Revelation	Retail Price €6.00
Title: Hamilton: A Life In Pictures	Retail Price €17.25
Title: Taking Stock	Retail Price €19.95
Title: Metsu Catalogue Paperback	Retail Price €10.00
Title: Works Of Turner at the NGI 2023	Retail Price €22.95
Title: Sketchbooks of Jack B Yeats	Retail Price €15.00
Title: Irish Artists in France	Retail Price €9.95
Title: Exploring Childhood at NGI	Retail Price €9.95
Title: West of Ireland Paintings at NGI	Retail Price €9.95

Title: Hennessy Portrait Prize 2014	Retail Price €5.00
Title: Sean Scully at the NGI	Retail Price €13.50
Title: Views Of Rome	Retail Price €19.00
Title: Uniform: A Collaboration with Jackie Nickerson	Retail Price €9.95
Title: From The Archive - Yeats	Retail Price €1.95
Title: Treasured Sheets Brochure	Retail Price €0.50
Title: NGI World of Performance	Retail Price €2.00
Title: From Raphael To Rossetti	Retail Price €2.50
Title: Silhouettes & Miniatures	Retail Price €2.50
Title: Colour And Light	Retail Price €2.00
Title: The Yeats Sisters at Dun Emer	Retail Price €1.00
Title: From Galway To Leenane	Retail Price €2.00
Title: Horn Of Plenty	Retail Price €3.00
Title: Destination Europe	Retail Price €4.00
Title: From Darkness Into Light	Retail Price €2.50
Title: Hugh Lane Legacy	Retail Price €3.85
Title: The Art Of Pastel	Retail Price €0.30
Title: Alive Alive O!	Retail Price €0.25
Title: Paper Prospects	Retail Price €1.55
Title: French Works on Paper	Retail Price €0.25
Title: Frozen In Time	Retail Price €1.95
Title: Heavenly Bodies	Retail Price €0.25
Title: Mildred Butler: 1858-1941	Retail Price €6.95

Title: Catching A Likeness	Retail Price €2.00
Title: Creating History (in Association with Irish Academic Press)	Retail Price €10.00
Title: Beyond Caravaggio	Retail Price €12.00
Title: Hennessy Portrait Prize 2015	Retail Price €5.00
Title: Hennessy Portrait Prize 2017	Retail Price €5.00
Title: Good Morning Mister Turner	Retail Price €7.95
Title: Essential Guide 2016	Retail Price €20.00
Title: Highlights of the Collection 2016	Retail Price €9.95
Title: Togha agus Rogha an Bhailiuchain 2016	Retail Price €9.95
Title: Obras Destacados de la Coleccion 2016	Retail Price €9.95
Title: Hohepunkte der Sammlung 2016	Retail Price €9.95
Title: Opere Salienti della Collezione 2016	Retail Price €9.95
Title: Grandes Oeuvres de la collection 2016	Retail Price €9.95
Title: Zurich Portrait Prize 2018	Retail Price €5.00
Title: Curious Creatures	Retail Price €6.00
Title: Making Their Mark	Retail Price €11.65
Title: Shaping Ireland	Retail Price €13.45
Title: Irish Horse	Retail Price €22.45
Title: Gallery Magazine Spring 2023	Retail Price €7.00
Title: Lavinia Fontana: Trailblazer, Rule Breaker	Retail Price 40.00

D Information held by the Gallery that is Sought Regularly

The nature of information held by the Gallery that is sought on a regular basis under the Freedom of Information Act 2014 (FOI) is ascertained annually, at the end of each calendar year. The Gallery publishes information that is determined to have been requested regularly that year following that review, and is not exempt under FOI, within three months of that review.

2022

While the topic of Aramark was a running theme for a number of FOI requests in 2022, the requests each sought a sufficiently distinct suite of records such that the same suite of documents could not be used in response to each request. As such, the Gallery does not consider there to be any category of records that were regularly requested during 2022 which should therefore be released.

2021

In respect of 2020, there was no category of information that was sought regularly.

2020

In respect of 2020, there was no category of information that was sought regularly.

2019

In respect of 2019, there was no category of information that was sought regularly.

2018

In respect of 2018, there was no category of information that was sought regularly.

2017

In respect of 2017, there was no category of information that was sought regularly.

2016

In respect of 2016, the information that was sought on a regular basis under FOI related to export licences. In such cases, the Gallery's approach is to release only the export licence

application number and the date on which the export licence is granted on the basis that all other information contained in such records is exempt from disclosure on the basis that it is (i) information obtained in confidence, (ii) commercially sensitive and/or (iii) personal information. The application of such exemptions is considered on a case-by-case basis. However, it is of significance that the Information Commissioner has recently found strongly in the Gallery's favour in relation to its decision to refuse access to exempt information contained in records pertaining to export licences sought under FOI.

Lists of decisions, which set out at length the reasons and justifications for such refusals are found below:

- [Read the Office of Information Commissioner's decision on FOI Case between the Gallery and The Sunday Times](#)
- [Read the Office of Information Commissioner's decision on FOI Case between the Gallery and Mr. X](#)

In light of these decisions, FOI requests for records pertaining to export licences will likely be treated by the Gallery in a similar manner to the requests under scrutiny in those decisions.