

Freedom of Information Act 2014 Publication Scheme

Tab 1: Information about the Gallery

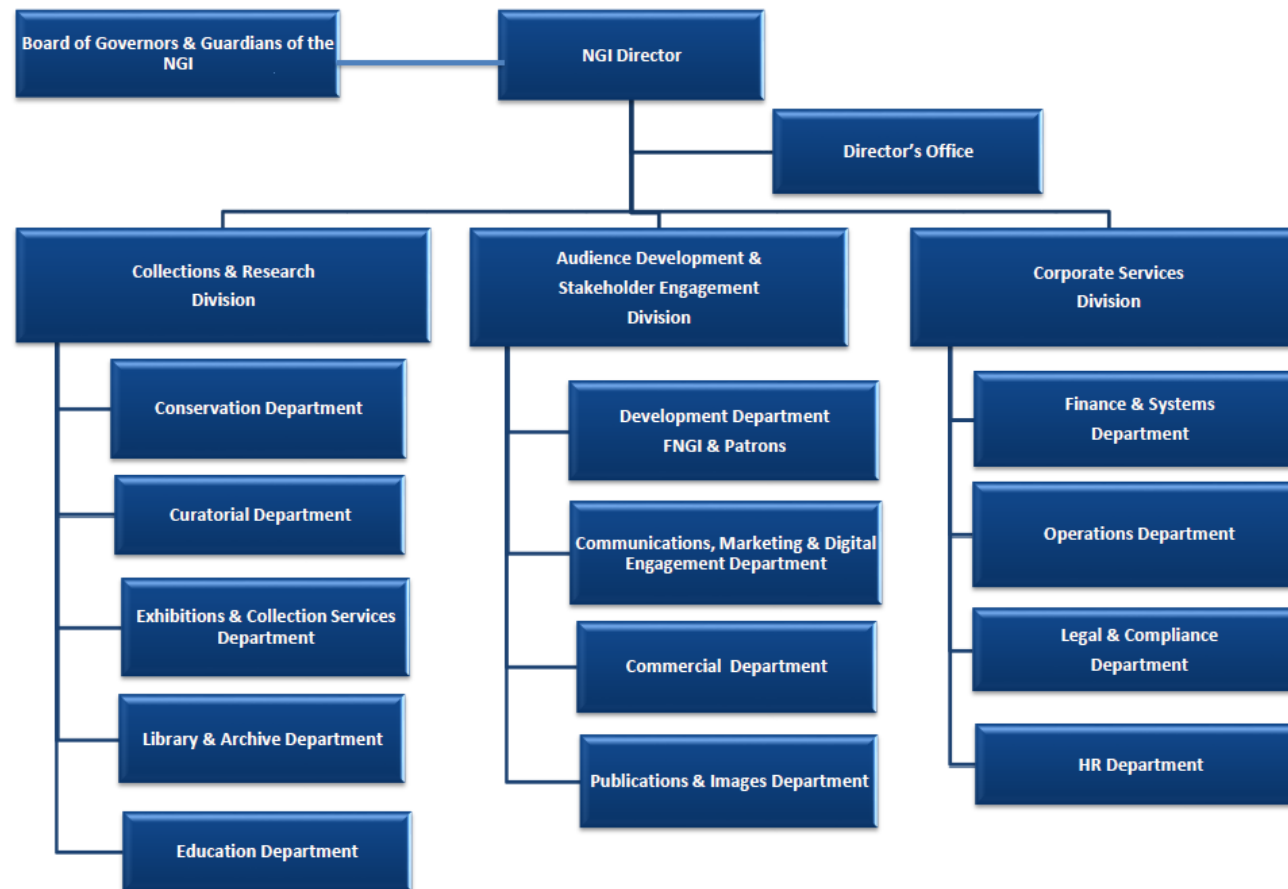
A. Establishment

The National Gallery of Ireland (the **Gallery**) is Ireland's major national cultural institution devoted to the collection and care of fine art. [Read about the Acts governing the Gallery.](#)

An autonomous National Cultural Institution, the Gallery operates under the aegis of the Department of Media, Tourism, Arts, Culture, Sport and the Gaeltacht. The mission of the Gallery is to care for, interpret, develop and showcase art in a way that makes the Gallery an exciting place to visit. The Gallery employs more than 170 staff and provides free access to the public 361 days a year.

B Roles, Responsibilities and Functions

The activities of the Gallery are provided by three key divisions: (a) Collections and Research, (b) Audience Development & Stakeholder Engagement and (c) Corporate Services. The Gallery's organisational structure is set out below:



NGI Organisation Structure as at September 2021

Director & Director's Office

Under its statutes, the affairs of the Gallery are entrusted to the Board of Governors & Guardians (the **Board**). The Board is responsible for policy and oversight of the Gallery. The statutes provide for a post of a Director, who is appointed by the Board, and is responsible for the operation of the institution. Sean Rainbird is the current Director. The Director's Office acts as an administrative support to the Director (Tel: + 353 1 6633502; Email: directorsoffice@ngi.ie).

Collections and Research

This division is made up of the Conservation, Curatorial, Exhibitions & Collection Services, Library & Archives and Education departments. [Read more about Collections and Research including a brief summary of the role and responsibility of each of the Departments, together with contact details.](#)

Audience Development & Stakeholder Engagement

This division is made up of the Development; Friends; Communications, Marketing & Digital Engagement; Commercial and Publications & Images. [Read more about Audience Development & Stakeholder Engagement including a brief summary of the role and responsibility of each of the Departments, together with contact details.](#)

Corporate Services

This division is made up of the Operations, Finance & Systems, Human Resources and Legal & Compliance departments. [Read more about Corporate Services including a brief summary of the role and responsibility of each of the Departments, together with contact details.](#)

C Classes of Records Held by the Gallery

The Gallery holds an extensive library and several archives, and an art collection that is comprised of over 16,000 paintings, drawings, sculptures and objets d'art, including masterpieces by many of the most celebrated figures in the history of western European art, from the Middle Ages up to the mid-twentieth century. It also holds administrative records including letters, images, photos, legislation, minutes, reports and emails. [Read more on about Library and archives.](#)

D Governance Arrangements

Administration of the Gallery is vested in the Board. Board members' duties and obligations are wide-ranging and arise under statute, including the National Gallery of Ireland Acts, under the Gallery's Byelaws, the Code of Practice for the Governance of State Bodies (2016), the Charities Governance Code and common law. [Click here to read the full Gallery Byelaws.](#) [Read here for the current members of the Board.](#) In 2017, the Gallery was accredited

by National Standards Authority of Ireland (NSAI) under *SWiFT 3000:2010 – Certificate of Compliance with the Code of Practice for Corporate Governance in Ireland* and continues to maintain this accreditation. [Read more about SWiFT 3000.](#)

E Corporate Plans and Strategies

[Read here for the Gallery's current Strategic Plan \(2019-2023\).](#)

F Annual Reports

[Click here for copies of the Gallery's annual reports from 2002 onwards.](#)

G Organisation and Pay/Grading Structures

The organisational structure of the Gallery is set out in section B above. The core activities of each of its key divisions are:¹

Collections and Research	Audience Development & Stakeholder Engagement	Corporate Services
<ul style="list-style-type: none">• To safeguard the collection for the future and expand it with key acquisitions• To broaden our reach - sharing the collection with the widest possible audience• To progress and enhance research on and documentation and cataloguing of the collection• To establish a new public programming strategy to support deeper engagement with new and existing audiences.	<ul style="list-style-type: none">• To increase awareness of the Gallery and reach the widest possible audience through multiple channels including media relations, marketing, advertising and digital.• To promote meaningful engagement with the Gallery's stakeholders across the public and private sectors.• To listen to our audience and enable them to engage with the Gallery in a wide range of ways.• To implement an ambitious commercial and retail strategy for the Gallery.	<ul style="list-style-type: none">• To develop the Gallery complex into a world-class gallery, maintaining a safe environment for staff, visitors, volunteers and the collection.• To provide an engaging onsite experience for visitors to the Gallery.• To oversee the financial business model that supports informed strategic decision-making and provide timely reporting based on robust data and analytics.• To promote meaningful engagement with our key funders in Government Departments and comply with the annual Performance Delivery Agreement.

¹ Note: The core activities of each pillar objectives are currently under review in 2022

Collections and Research	Audience Development & Stakeholder Engagement	Corporate Services
<ul style="list-style-type: none"> To deliver an exciting, diverse and high quality exhibition programme. To make decisive progress on digitising the collections. To increase collaborations with other museums, galleries, universities and colleges in Ireland and abroad. To further embed DEAI and actively encourage young people to engage with the collection via the Apollo project. To develop and invest in long-term relationships with community partners. 	<ul style="list-style-type: none"> To develop an integrated approach to philanthropy, fundraising campaigns and major capital campaigns for the Gallery. To set in place relationships and infrastructure to support 1m visitors annually. 	<ul style="list-style-type: none"> To ensure that the Gallery fulfils all its legislative obligations and complies with the Code of Practice for the Governance of State Bodies and the Charities Governance Code. To provide a positive, supportive and inclusive work environment for staff. To deliver all support services, based on specialised knowledge, best practice and efficient IT infrastructure to staff.

The Gallery organisational structure is aligned to the civil service grade and pay scales. These include:

- Professional Grades and Pay Scales – Director/ Principal / Assistant Principal / Higher Executive / Executive / Clerical Officers
- Technical / Engineering Grade and Pay Scales - Assistant Keeper (I, II), Library Assistant
- State Industrial Pay Scales.

The relevant pay scales are sourced from the Department of Public Expenditure and Reform and all employees comply with directives outlined in relevant circulars or pay agreements.

The table below outlines the grading of staff within each core activity at the Gallery².

Core Department	Professional and Technical Civil Service grade / Pay scales
Director's Office	Professional grade and pay scales
Collections and Research	Professional and Technical grades and pay scales
Audience Development and Stakeholder Engagement	Professional grade and pay scales
Corporate Services	Professional grade and pay scales State Industrial pay scales

² This table provides a general overview of the grading and pay scales in the Gallery as publication of specific details could lead to identification of individual staff members' pay.

H Location and Contact Details

The Gallery is located at Merrion Square West, Dublin 2. The address for correspondence is 89 Merrion Square West, Dublin 2. The main contact points and addresses for each of the Gallery's organisational divisions and departments can be found above (see "Organisational Structure").

[Read here for further details on Freedom of Information.](#)

[Read further information on the Press & Communications Office who are responsible for the provision of information to the media and to the public.](#)

For general enquiries, please contact info@ngi.ie.

I Links to Other Bodies under the Gallery's Remit

Friends of the National Gallery of Ireland also falls under the Gallery's remit.

The Gallery also operates two other separate legal entities, International Friends of the National Gallery of Ireland (UK-registered) and American Friends of the National Gallery of Ireland (US-registered).

- [Read more about Friends of the National Gallery of Ireland.](#)
- [Read more about International Friends of the National Gallery of Ireland](#)
- [Read more about the American Friends of the National Gallery of Ireland \(US-registered\)](#)

J Details of Service Level Agreements

In line with the requirements of the Code of Practice, there is a Performance Delivery Agreement and Oversight Agreement in place between the Gallery and the Department of Media, Tourism, Arts, Culture, Sport and the Gaeltacht that is renewed on an annual basis.

K Customer Charters

[Read here about the Gallery's Customer Charter.](#)

L Codes of Practice or Guidelines

[Read more about the Gallery's other policies in place.](#) The Gallery is also subject to the Code of Practice for the Governance of State Bodies and the Charities Governance Code. [Read more about the Code of Practice for the Governance of State Bodies.](#)

Tab 2 - Services Provided to the Public

A Public Services on Offer

The Gallery offers a wide range of services to the public, including a busy programme of events, tours, art library, Gallery café, shop, venue hire, and facilities for visitors with disabilities.

- [Read more on the upcoming tours and events planned in the Gallery](#)
- [Read more about our Art Library](#)
- [Read more about the Gallery's Café](#)
- [Find items in our shop](#)
- [Read more about hiring the Gallery as a venue](#)
- [Read more about facilities available for visitors with disabilities](#)

The Gallery has been delegated authority by the Department of Media, Tourism, Arts, Culture, Sport and the Gaeltacht to process export licences for paintings and works on paper executed entirely by hand under the National Cultural Institutions Act, 1997. [The contact details for queries on export licences and precedents of the relevant application forms can be found by clicking on this link.](#)

In relation to Freedom of Information requests for records relating to export licence applications, the Gallery's approach is to release only the export licence application number and the date on which the export licence is granted on the basis that all other information contained in such records is exempt from disclosure on the basis that it is (i) information obtained in confidence, (ii) commercially sensitive and/or (iii) personal information. The application of such exemptions is considered on a case-by-case basis. However, it is of significance that the Information Commissioner has previously found strongly in the Gallery's favour in relation to its decision to refuse access to exempt information contained in records pertaining to export licences sought under FOI.

Lists of decisions, which set out at length the reasons and justifications for such refusals are found below:

- [Read the Office of Information Commissioner's decision on FOI Case between the Gallery and The Sunday Times](#)
- [Read the Office of Information Commissioner's decision on FOI Case between the Gallery and Mr. X](#)

In light of these decisions, Freedom of Information requests for records pertaining to export licences will likely be treated by the Gallery in a similar manner to the requests under scrutiny in those decisions.

B Access to Services

Details of how public services can be accessed are available at the links set out in section A.

- [Read more on the upcoming tours and events planned in the Gallery](#)
- [Read here on how to register for the Gallery Newsletter.](#)

C Cost of Services

The vast majority of services offered by the Gallery are free. Some temporary exhibitions and workshops may incur a small fee. Fees are also applicable for the following:

- Venue hire. [Read more for more information on hiring the Gallery as a venue.](#)
- Items purchased in the Gallery shop. [Click on this link to access our online shop.](#)
- Items purchased in the Café. [Read more on our Café.](#)
- Images purchased on the Gallery's e-commerce website where charges will vary depending on the service offered. [Read here for further information on the purchasing of images.](#)

D Administration of Services

See above under *"Public Services on Offer"*.

E Review or Appeal Rights for Services

The Gallery aims to provide the services it offers in compliance with its Customer Charter and the five specific pledges set out therein. If a member of the public wishes to leave feedback in respect of any service offered by the Gallery, it can do so in line with the Gallery's Customer Charter and the Customer Action Plan. Feedback is defined as information about reactions to a visitor's experience of the Gallery or relating to our services which is used as a basis for improvement and to understand our audience's response and engagement. [Read more on the Gallery's feedback process.](#)

We regard complaints as an expression of dissatisfaction about our action or lack of action or about the standard of service provided by us or on our behalf at the Gallery. Complaints are treated differently to feedback and are dealt with under our Complaints and Appeals Procedure. [Read more on the Gallery's Complaints and Appeals Procedure.](#)

F Research Projects Undertaken in Respect of Services

See the [Library & Archives section](#) of the website for further information on research services.

Tab 3 - Decision Making Process for Major Policy Proposals

A Major Policy Proposals/Public Consultation Exercises

The Gallery made a submission to the Department of Media, Tourism, Arts, Culture, Sport and the Gaeltacht in response to its *Culture 2025* proposal.

B Background Information relating to Major Policy Proposals and Decisions

The Gallery will consider on a case-by-case basis whether it will make submissions in relation to major policy proposals or as part of public consultation exercises. Where the proposal or consultation relates to an area of significance for the Gallery, the Gallery will contribute as it sees fit, with input from its Board. An example of this, as noted above, is the Gallery's submission on *Culture 2025*, which was made in response to a consultation document published by the Department of Media, Tourism, Arts, Culture, Sport and the Gaeltacht. [Further information on the National Cultural Policy Framework to 2025 can be found by clicking on this link.](#)

The aims and objectives set out in the Gallery's current Strategic Plan will also be taken into account by it when considering whether to participate in major policy proposals or public consultation exercises.

The Department of Media, Tourism, Arts, Culture, Sport and the Gaeltacht has published its Statement of Strategy for 2021 - 2023. In carrying out its activities and its own Strategic Plan, the Gallery aims to assist the Department in achieving its goals for arts and culture, as set out therein. [Read more on the Statement of Strategy for 2021 - 2023.](#)

C Reports on the Operation of Public Services by the Gallery

[Click here for copies of the Gallery's annual reports from 2002 onwards.](#)

D Expenditure Reviews/Policy Assessments

An Economic Assessment Report by Indecon in respect of Phase 4 of the Master Development Plan was commissioned by the Gallery in 2017. Under the 2019 Public Spending Code a Strategic Assessment Report for Phase 4 of MDP was submitted to the Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media in December 2021.

Tab 4 - Financial Information

A Financial Statements

[Click here for copies of the Gallery's annual reports from 2002 onwards, which include audited financial statements.](#)

B Plans for Major Capital Expenditure

Future plans for the Gallery will focus on completion of Phase 4 of the Master Development Plan (MDP). This will bring improvements to the public route between Merrion Square and Clare Street; full integration of technologies across all wings; new conservation studios; new facilities for Ireland's largest art library and archive; and a dedicated education space. The Gallery welcomed a commitment by the Department of Media, Tourism, Arts, Culture, Sport and the Gaeltacht, as outlined in their Project Ireland Investing in our Culture, Language & Heritage 2018-2027 document, to support Phase 4 of the MDP, with an anticipated €54 million investment. [Read more on Project Ireland Investing in our Culture, Language & Heritage 2018-2027.](#)

C Payments or Purchase Orders for Goods and Services

[Click on this link for details of payments or purchase orders for goods and services of more than €20,000, which are provided on a quarterly basis.](#)

D Governance Board Member Remuneration

Members of the Board do not receive remuneration for their service on the Board. Vouched travel and subsistence expenses are reimbursed to Board members. Cumulative expenses reimbursed to the Board during 2020 totalled €611.00

E Funding/Sponsorship of Non-Public Bodies

N/A.

Tab 5 - Procurement

A Procurement Policies

The Gallery has a comprehensive Procurement Framework and an annual Corporate Procurement Plan in place. The Procurement Department ensures compliance with Government & EU guidelines and Directives on Public Procurement, and provides guidance on tendering processes within the Gallery.

Tel: + 353 1 661 5133 | Email: procurement@ngi.ie

B Current Tender Competitions on eTenders website

Details of current tender competitions over €10,000 for ICT and €25,000 for all other competitions are available on the eTenders website. [Read more on the tender competitions.](#)

C Public Contracts Awarded

Details, in tabular form, of public contracts awarded for values over €10,000 for ICT and €25,000 for all other contracts (exclusive of VAT) are provided on a quarterly basis. [Read more on our public contracts awarded.](#) These include details of:

- Whether this is an award for a single contract or an award from a framework
- Name of winning contractor and legal address
- Value of the contract (exclusive of VAT)
- Type of Contract (works, supplies, services)
- Contract Award Date
- Duration of contract in months
- Brief description of contract.

Tab 6 - FOI Disclosure Log and Other Information to be Published Routinely

A FOI Disclosure Log

The disclosure log below is published annually giving details of non-personal, valid requests received by the Gallery, including, in respect of each request:

- Date of request
- Category of requester
- Description of the request (categories of records sought)
- Decision made: whether it was granted in whole or in part, or refused
- Date of release.

2021

Reference	Date of Request	Category of Requester	Description of Request (Categories of Records Sought)	Decision	Date of Release
FOI 1001 2021	12 January 2021	Non-personal	1. Copies of inspection reports, service reports, and all other documentation including invoices provided by pest control companies in respect of services supplied to the National Gallery of Ireland during each of the years 2019 and 2020 2. The total amount paid to pest control companies and contractors for goods and services supplied to the NGI during each of the years 2019 and 2020	Granted in full	9 February 2021
FOI 1002 2021	6 February 2021	N/A	Invalid request	N/A	N/A
FOI 1003 2021	31 May 2021	Non-personal	Copy of all internal audits completed in 2020 and to date in 2021.	Granted in part	29 June 2021
FOI 1004 2021	15 June 2021	Non-personal	Copy of our contracts register containing any technology used/or and outsourcing contracts for HR, Payroll, L&D, Finance and Procurement.	Granted in part	13 July 2021
FOI 1005 2021	21 June 2021	Non-personal	Correspondence between the Gallery and Winning Moves UK regarding the Dublin edition of the Monopoly board game, and the inclusion of the Gallery as a square on the	Part	19 July 2021

Reference	Date of Request	Category of Requester	Description of Request (Categories of Records Sought)	Decision	Date of Release
			board as well as records pertaining to the payment of money to Winning Moves UK or Hasbro.		
FOI 1006 2021	3 July 2021	Non-personal	Copies of minutes of board meetings held between July 2020 and to date in 2021	Part	3 August 2021
FOI 1007 2021	3 July 2021	Non-personal	Internal records related to the decision to charge for entry to the New Perspectives exhibition.	Part	3 August 2021
FOI 1008 2021	6 July 2021	Non-personal	Board meeting minutes since January 1, 2021 (remotely or otherwise) along with any records presented to board members on the charging of admission to exhibitions featuring the NGI's permanent collection.	Part	4 August 2021
FOI 1009 2021	12 July 2021	Non-personal	The number of difference categories of membership that the National Gallery of Ireland sold in the years of 2018, 2019, 2020 and to-date in 2021 in tabular form	Refused in full on Administrative Grounds	10 August 2021
FOI 1010 2021	3 August 2021	Non-personal	A copy of the valuation, business case, sanction, approval or other records related to the purchase of the painting Bachelor's Walk, In Memory.	Part	31 August 2021
FOI 1012 2021	2 September 2021	Non-personal	All correspondence between the NGI and DPC with regard to the following issue as discussed in this article and the DPIA associated with NGI tracking of visitors.	Refused in full as no records existed	30 September 2021
FOI 1013 2021	17 November 2021	Non-personal	Records confirming the location of billboards and/or on-street advertising used by the Gallery between 2018 and 2021.	Part	15 December 2021
FOI 1014 2021	30 November 2021	Non-personal	Board minutes for the most recent six months for which they are available.	Part	29 December 2021

2020

Reference	Date of Request	Category of Requester	Description of Request (Categories of Records Sought)	Decision	Date of Release
FOI 1001 2020	13 January 2020	Non-personal	Minutes of any Board and Management meetings that took place in 2019	Granted in part	11 February 2020
FOI 1002 2020	8 July 2020	Non-personal	Records of licensing images for use in films or TV since 2015	Granted in part	4 August 2020
FOI 1003 2020	17 July 2020	Non-personal	Minutes of Board Meetings for 2019 and 2020	Granted in full	14 August 2020
FOI 1004 2020	27 August 2020	Non-personal	Inventory of artworks owned by the National Gallery of Ireland, to include the name of the work, the artist, the most recent value if available, and the location of the work.	Granted in part	24 September 2020
FOI 1005 2020	12 October 2020	Non-personal	Copies of any correspondence between the Director of the National Gallery (or his office) with the OPW with regard to the purchase of properties at 91-93 Merrion Square, covering the period 1 Jan 2007 to 31 December 2010.	Refused in full on Administrative Grounds	9 November 2020
FOI 1006 2020	18 December 2020	Non-Personal	Copies of any correspondence between officials of the National Gallery and the OPW with regard to the purchase of properties at 91-93 Merrion Square and a building on a contiguous site at Clare Lane (at the back of 91-92 Merrion Square) upon which is located a four storey building with eight apartments. This request to cover the period 1 Jan 2007 to 31 December 2010.	Ongoing	Ongoing

2019

Reference	Date of Request	Category of Requester	Description of Request (Categories of Records Sought)	Decision	Date of Release
FOI 1001 2019	18 June 2019	Non-personal	Correspondence relating to the closure of the Milltown and Dargan Wings of the Gallery.	Refused on grounds of Public Interest	16 July 2019
FOI 1002 2019	19 July 2019	Non-personal	Breakdown in gender of the Gallery's Collection; including breakdown of works on display and new acquisitions since 2017	Granted in part	7 August 2019
FOI 1003 2019	29 July 2019	Non-personal	Letters sent to the Gallery from other museums, galleries, governments or politicians requesting that items be sent back to country of origin between 1 January 2018 and 29 July 2019	Refused on Administrative Grounds	26 August 2019
FOI 1004 2019	12 August 2019	Non-personal	A copy of the economic report submitted by the Gallery to the government in support of its application for funding for the MDP	Granted in part	8 September 2019
FOI 1005 2019	20 September 2019	Non-personal	All records relating to the collaboration agreements between the Gallery and Tropical Popical for the Vermeer exhibition in 2017 and for the June 2018-June 2019 period	Refused in part on Administrative Grounds	17 October 2019
FOI 1006 2019	10 December 2019	Personal	Not disclosed	Refused on Administrative Grounds and Public Interest	10 January 2020

2018

Reference	Date of Request	Category of Requester	Description of Request (Categories of Records Sought)	Decision	Date of Release
FOI 1001 2018	22 February 2018	Non-personal	amount of revenue generated through selling "each category of membership for NGI" for 2015 to date amount of revenue generated from venue hire for 2015 to date	Refused in part on administrative grounds/info in public domain	23 March 2018
FOI 1002 2018	8 May 2018	Non-personal	Board-related expenses 2015 to date	Refused in part on administrative grounds/info in public domain	5 June 2018
FOI 1003 2018	29 May 2018	Non-personal	Records regarding the loan of Black and Red on Red (1962) by Mark Rothko and all artworks on loan since January 1, 2014	Granted in part	27 June 2018
FOI 1004 2018	4 June 2018	Non-personal	Records regarding the tender on Marketing Services. More information on the Marketing Services Tender.	Granted in part	3 July 2018
FOI 1005 2018	11 June 2018	Personal	Not disclosed	Granted in part	10 July 2018
FOI 1006 2018	26 June 2018	Non-personal	2018 Board minutes for year to date	Granted in part	24 July 2018
FOI 1007 2018	24 July 2018	Non-personal	Records regarding internal audits completed between 1 January 2017 and 24 July 2018.	Granted in part	22 August 2018
FOI 1008 2018	8 November 2018	Non-personal	Records of correspondence relating to the storage of artworks Financial statements relating to storage of artworks	Granted in part	6 December 2018
FOI 1009 2018	30 November 2018	Non-personal	All minutes of meetings of the Board of Governors since the start of March 2017	Granted in part	21 December 2018

Reference	Date of Request	Category of Requester	Description of Request (Categories of Records Sought)	Decision	Date of Release
			All internal reports/minutes since the start of 2014 relating to choosing subjects for the National Portrait Collection		
FOI 1010 2018	20 December 2018	Non-personal	Copy of the 'Paper on Russborough House' as referred to in Board Minutes	Granted in part	23 January 2019

2017

Reference	Date of Request	Category of Requester	Description of Request (Categories of Records Sought)	Decision	Date of Release
FOI 1001 2017	3 January 2017	Non-personal	Records relating to the acquisition of the Orpen archive	Granted in part	31 January 2017
FOI 1002 2017	5 January 2017	Non-personal	Export licences (start of 2015 to end of 2016)	Granted in part	2 February 2017
FOI 1003 2017	13 January 2017	Non-personal	List of all complaints in 2016	Granted in full	14 February 2017
FOI 1004 2017	29 January 2017	Non-personal	Credit card statements for 2015 and 2016	Granted in part	27 February 2017
FOI 1005 2017	29 January 2017	Non-personal	All invoices relating to the moving of art 2014-2016	Granted in part	16 March 2017
FOI 1006 2017	9 February 2017	Non-personal	Details of external legal practitioners paid for services carried out on behalf of the NGI in 2015 and 2016	Granted in part	9 March 2017
FOI 1007 2017	16 February 2017	Non-personal	Board minutes (start of 2016 to date)	Granted in part	16 March 2017
FOI 1008 2017	18 April 2017	Non-personal	Number of staff who availed of counselling; number of sick leave days taken due to stress, anxiety, depression or workplace-related illnesses; number of internal harassment, bullying, or abuse complaints; number of staff members who resigned citing problems with other staff members as reason for departure (2011-2016)	Granted in part	17 May 2017
FOI 1009 2017	3 May 2017	Non-personal	List of insurance claims and list of paintings purchased (2012-2016)	Granted in part	1 June 2017
FOI 1010 2017	23 June 2017	Non-personal	All records relating to the filing of the post of Director (1 January 2017 to date)	Granted in part	17 July 2017
FOI 1011 2017	16 August 2017	Non-personal	Economic Impact Assessment report	Refused - 13 September 2017 Granted in part following request for internal review	9 October 2017

Reference	Date of Request	Category of Requester	Description of Request (Categories of Records Sought)	Decision	Date of Release
				on 19 September 2017	
FOI 1012 2017	21 August 2017	Non-personal	All records relating to any offer to the National Gallery of Ireland by Sotheby's to acquire all or part of the collection of paintings in the "Yeats Family Collection"	Refused	18 September 2017
FOI 1013 2017	13 December 2017	Personal	All correspondence with the Director regarding his contract/salary and detailed expenses claimed by the Director (2017 to date)	Withdrawn	N/A
FOI 1014 2017	19 December 2017	Non-personal	Board minutes (February 2017 to date)	Granted in part	22 January 2018

2016

Reference	Date of Request	Category of Requester	Description of Request (Categories of Records Sought)	Decision	Date of Release
FOI 1001 2016	18 January 2016	Non-personal	2015 board minutes	Granted in part	11 February 2016
FOI 1002 2016	11 April 2016	Non-personal	Export licences (start of 2015 to date)	Granted in part	9 May 2016
FOI 1003 2016	29 April 2016	Non-personal	Export licences (start of 2016 to date)	Granted in part	27 May 2016
FOI 1004 2016	8 July 2016	Non-personal	Export licences (1 July 2015 to date)	Granted in part	5 August 2016
FOI 1005 2016	8 July 2016	Non-personal	Details of payments for translation services (1 January 2013 - 31 December 2015)	Granted in full	2 August 2016
FOI 1006 2016	22 September 2016	Non-personal	Correspondence between Director's Office and certain named individuals between 1 January 2010 and 1 January 2011 to date	Refused on administrative grounds	20 October 2016
FOI 1007 2016	27 October 2016	Non-personal	Records re acquisition of paintings from Beit collection from 2015 to date	Granted in part	25 November 2016
FOI 1008 2016	8 November 2016	Non-personal	Records re donation of 'Head of a Bearded Man' by Peter Paul Rubens	Granted in part	25 November 2016
FOI 1009 2016	8 November 2016	Non-personal	Records re donation of 'A Village Kermesse near Antwerp' by David Teniers II	Granted in part	25 November 2016

B Reports

[Click here for copies of the Gallery's annual reports from 2002 onwards.](#)

C Commercial Publications and Charges

Commercial publications are available in the Gallery Bookshop. The following publications were available as at 25 May 2022:

Title	Retail Price
Hughie O'Donoghue: Original Sins	€12.95
The Gallery Magazine: February Issue	€5.00
Zurich Portrait Prize 2021	€14.50
Gallery Magazine	€5.00
Jack B. Yeats: Painting & Memory Exhibition Companion Book	€30.00
National Gallery of Ireland 2021 Calendar	€12.00
New Perspectives - Acquisitions 2011-2020 Companion Book	€13.50
Picturing People Exhibition Companion Book	€14.50
The Crowning Glory	€29.50
Jules Breton Catalogue	€30.00
NGI Summary Catalogue of Paintings	€30.00
Illustrated Catalogue of Drawings, Watercolours and Miniatures (hardback)	€50.00
Illustrated Catalogue of Drawings, Watercolours and Miniatures (paperback)	€30.00
Index of Exhibitions	€6.00
German Paintings in the NGI	€5.00
Illustrated Catalogue of Prints & Sculptures	€50.00
Spanish Paintings in the NGI	€45.00
Irish Watercolour & Drawings	€32.00
Art In Transition	€2.00
Sir Denis Mahon Bequest	€5.00
Irish Paintings In the NGI	€70.00

Title	Retail Price
Treasures to Hold NGI (paperback)	€25.00
Treasures to Hold NGI (hardback)	€50.00
NGI Exhibition Guide: Monet	€15.00
American Beauty	€20.00
NGI Essential Guide: 2008 Edition	€20.00
NGI Companion Guide	€9.95
Ducros	€10.00
New Frontiers Catalogue	€10.00
Story of the NGI 1854-2004	€49.95
German Dream	€30.00
A Time And A Place	€9.95
Portrait Heads: Le Brocquy	€10.00
Drawing Studies: A Celebration	€6.00
Paintings From Poland	€17.00
Revelation	€2.00
Impressionist Interiors	€15.00
Hamilton: A Life In Pictures	€7.95
Northern Stars & Southern Light	€19.95
Taking Stock	€19.95
Metsu Catalogue Paperback	€29.95
Works Of Turner at the NGI	€14.95
Sketchbooks of Jack B Yeats	€19.95
Irish Artists in France	€9.95
Exploring Childhood at NGI	€9.95
West of Ireland Paintings at NGI	€9.95
Hennessy Portrait Prize 2014	€5.00
Sean Scully at the NGI	€14.95
Views Of Rome	€19.00
Uniform: A Collaboration with Jackie Nickerson	€12.95

Title	Retail Price
From The Archive - Yeats	€4.00
Treasured Sheets Brochure	€2.00
NGI World of Performance	€2.00
From Raphael To Rossetti	€2.00
Silhouettes & Miniatures	€2.00
Colour And Light	€2.00
The Yeats Sisters at Dun Emer	€1.00
From Galway To Leenane	€2.00
Horn Of Plenty	€3.00
Destination Europe	€2.00
From Darkness Into Light	€2.00
Hugh Lane Legacy	€3.85
The Art Of Pastel	€0.30
Alive Alive O!	€0.25
Paper Prospects	€1.00
French Works on Paper	€0.25
Frozen In Time	€0.25
Heavenly Bodies	€0.25
Mildred Butler: 1858-1941	€0.50
GB Shaw And The NGI	€2.00
Catching A Likeness	€2.00
Creating History (in Association with Irish Academic Press)	€10.00
Beyond Caravaggio	€12.00
Hennessy Portrait Prize 2015	€5.00
Hennessy Portrait Prize 2017	€5.00
Good Morning Mister Turner	€7.95
The Marriage of Strongbow and Aoife Conserving a National Treasure	€14.95
Essential Guide 2016	€20.00
Highlights of the Collection 2016	€9.95

Title	Retail Price
Togha agus Rogha an Bhailiuchain 2016	€9.95
Obras Destacados de la Coleccion 2016	€9.95
Hohepunkte der Sammlung 2016	€9.95
Opere Salienti della Collezione 2016	€9.95
Grandes Oeuvres de la collection 2016	€9.95
Zurich Portrait Prize 2018	€5.00
Curious Creatures	€9.95
Making Their Mark	€12.95
Shaping Ireland	€22.95
Murillo: The Prodigal Son Restored	€19.95
Irish Horse	€32.95
Shaw and the Gallery	€5.00
The Gallery (Magazine)	€5.00
Zurich Portrait Prize and Young Portrait Prize	€14.50
Creating History (in Association with Irish Academic Press)	€10.00
Beyond Caravaggio	€12.00
Hennessy Portrait Prize 2015	€5.00
Hennessy Portrait Prize 2017	€5.00
Good Morning Mister Turner	€7.95
The Marriage of Strongbow and Aoife Conserving a National Treasure	€14.95
Essential Guide 2016	€20.00
Highlights of the Collection 2016	€9.95
Togha agus Rogha an Bhailiuchain 2016	€9.95
Obras Destacados de la Coleccion 2016	€9.95
Hohepunkte der Sammlung 2016	€9.95
Opere Salienti della Collezione 2016	€9.95
Grandes Oeuvres de la collection 2016	€9.95
Zurich Portrait Prize 2018	€5.00
Curious Creatures	€9.95

Title	Retail Price
Making Their Mark	€12.95
Shaping Ireland	€22.95
Murillo: The Prodigal Son Restored	€19.95
Irish Horse	€32.95
Shaw and the Gallery	€5.00

D Information held by the Gallery that is Sought Regularly

The nature of information held by the Gallery that is sought on a regular basis under the Freedom of Information Act 2014 (**FOI**) is ascertained annually, at the end of each calendar year. The Gallery publishes information that is determined to have been requested regularly that year following that review, and is not exempt under FOI, within three months of that review.

2021

In respect of 2020, there was no category of information that was sought regularly.

2020

In respect of 2020, there was no category of information that was sought regularly.

2019

In respect of 2019, there was no category of information that was sought regularly.

2018

In respect of 2018, there was no category of information that was sought regularly.

2017

In respect of 2017, there was no category of information that was sought regularly.

2016

In respect of 2016, the information that was sought on a regular basis under FOI related to export licences. In such cases, the Gallery's approach is to release only the export licence application number and the date on which the export licence is granted on the basis that all other information contained in such records is exempt from disclosure on the basis that it is (i) information obtained in confidence, (ii) commercially sensitive and/or (iii) personal information. The application of such exemptions is considered on a case-by-case basis. However, it is of significance that the Information Commissioner has recently found strongly in the Gallery's favour in relation to its decision to refuse access to exempt information contained in records pertaining to export licences sought under FOI.

Lists of decisions, which set out at length the reasons and justifications for such refusals are found below:

- [Read the Office of Information Commissioner's decision on FOI Case between the Gallery and The Sunday Times](#)
- [Read the Office of Information Commissioner's decision on FOI Case between the Gallery and Mr. X](#)

In light of these decisions, FOI requests for records pertaining to export licences will likely be treated by the Gallery in a similar manner to the requests under scrutiny in those decisions.